

The Ralph R. Wilkins Fountain, Inc.
P.O. Box 5591 Cortland, New York 13045
(607) 749-5313 wilkinsfoundation@gmail.com

Board of Directors (2022-2023)

Andrew Smith, President
Grant VanSant, Vice President
Dale Davis, Treasurer
Peter D. Camp, Assistant Treasurer
Ginger Kandle, Secretary
Stephen A. Albro, Assistant Secretary
Brenda O’Gorman

Founder: Ralph R. Wilkins 1893-1986

Former Directors:

Harley M. Albro 1982-2015
David J. Camp 1992-2022

To: Applicants for Grants

The Ralph R. Wilkins Foundation, Inc. was founded in January 1982, for the purpose of distributing its income exclusively for charitable, educational, religious, literary and cultural purposes. The foundation is limited to supporting 501c(3) tax exempt charitable organizations.

The Foundation especially welcomes applications from organizations serving the citizens of Cortland County and abutting counties. Applications will be received throughout the year and held for review and disposition by the Board of Directors at their discretion, usually on a quarterly meeting basis. Current meeting months are November, February, May and August, with applications due the month prior. Please call for assistance if you have any questions.

We are pleased to be able to give support within the constraints of our charter and the limits of our financial resources.

***Please leave all spacing for this form as is
and attach supplemental information as needed.***

Grant Request Applications for **THE RALPH R. WILKINS FOUNDATION, INC.**

Date: _____

To: The Ralph R. Wilkins Foundation, Inc.
P. O. Box 5592
Cortland, NY 13045

From: _____
(Requesting Organization)

(Street Address)

(City, State, and Zip Code)

Part I. Information about the Applicant

1. Is the applicant organized as a nonprofit organization under State laws governing charitable organizations? () Yes () No
2. Tax Exempt Status: Attach a photocopy of the letter from the Internal Revenue Service that granted the applicant exempt status.
3. Is the applicant controlled by, related to, connected with, or sponsored by another organization? () Yes () No **If "yes", attach a sheet identifying the other organizations, explaining its' purposes, activities and explain the relationship*
4. Give a brief description of the applicant organization's certificate of incorporation or a published brochure may be attached.
5. Board of Directors: Please attach a list showing the name, address and title of each member of the applicant's governing board.

Application for Grant (cont'd) Applicant organization: _____

Part II. Use of proposed grant

6. Please give a brief description of the specific project that this grant would be used to fund. Please state whether the grant is to be earmarked for the use or benefit of any one person, group, or class of people, if so, for whom? Attach any supplement information as needed.

7. Amount you are requesting from the Wilkins Foundation \$_____

8. Total cost of the project \$_____ Attach the planned budget for the project.

9. How do you propose to attain the balance of funding if the Wilkins Foundation is unable to fully fund your project?

10. Contact information for person who has administrative responsibility for the expenditure of the proposed grant:

(Name & Title)

(Organization)

(Mailing Address)

(City, State and Zip Code)

(Phone)

(Email)

Application for Grant (cont'd) Applicant organization: _____

11. Certification: From my own knowledge, I state that the information given in Parts I and II is correct. The application organization has authorized me to make this application.

Signature: _____ Date: _____

Title or Office: _____

**Note: The information requested in Parts I and II is required for The Wilkins Foundation to meet the requirements of Section 4945 of the Internal Revenue Code. Applicants please note that by your accepting a grant from the Wilkins Foundation, you are giving the foundation permission for it to use your name and/or logo in its own historical and promotional material.

Mail completed applications to:

**The Ralph R. Wilkins Foundation, Inc.
P.O. Box 5592
Cortland, NY 13045**

Or email to: wilkinsfoundation@gmail.com

For questions, please call 607-749-5313

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